

Employment Records Subpoena Process

Requirements

A properly served subpoena is required for The Winn-Dixie Company ("TWDC") to release records, such as employment records. Please serve your subpoena to our registered agent, Corporation Service Company ("CSC"), via process server, certified mail or overnight delivery, to 1201 Hays Street, Tallahassee, FL 32301.

Charges for Subpoena Request

Fees are charged for the release of employment records. Production starts at \$150.00 per hour with a two-hour minimum.

Response Time/Objections

The Winn-Dixie Company ("TWDC") typically fulfills subpoenas within 20 business days after receipt of a properly served subpoena to TWDC through its registered agent, CSC. However, response times may vary depending upon the scope of the subpoena and the types of records requested. TWDC reserves the right to object to subpoenas that are overly broad, unduly burdensome, vague or that implicate privacy, privilege or other legal concerns. To expedite processing of your request, we ask that you provide us with a detailed description of the information you are seeking.

Questions

If you have any questions about employment records subpoenas, please contact TWDC at Employmentsubpoenas@winndixie.com.